

# **Marin Photography Club**

## **Documents**

### **Section I: Bylaws**

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# GENERAL INFORMATION

**Marin Photography Club** meets for competition at 7:00 P.M. on the first Tuesday of each month at the Christian Church of San Rafael, at 50 Los Ranchitos Road in San Rafael. There is a short business meeting, and then we move directly into judging the competition, with a short snack/social break part way through. Only active members (dues paid) are eligible to enter the monthly competition. An informal Salon for the exploration of various topics in photography is also held.

Digital competition is held on the *last* Tuesday of each month at 6:30 P.M., January - November (no meeting in December) for eligible members.

Members must be present at the meeting and during the judging in order to compete in digital or prints. All entries must be submitted at a time and manner proscribed by the appropriate competition chair. Print judging and Salon go on simultaneously in separate rooms.

Throughout the year, Marin Photography Club also arranges various programs such as classes for new members, photo field trips, and other educational and/or social events. A monthly newsletter, *The Focal Plane*, keeps members informed of club activities.

## **MARIN PHOTOGRAPHY CLUB**

FOUNDED 1948

(Ross Valley Camera Club)

### **Past Presidents**

1948	Bill Doucet	1971	Ken Trulson
1949	Lonnie Pratt	1972	Dr. Robert Clarke
1950	Alfred Nordwell	1973	Fred Ross
1951	Alfred Nordwell	1974	Vernon Smith
1952	F. M. Anthony	1975	Ted Hanson
1953	F. M. Anthony	1976	Warren Jaeger
1954	James Roth	1977	Donald Jupp
1955	Donald Yoder	1978	Jane Heard
1956	Charles Dudley	1979	Bob Cadwallader
1957	Jack Schneider	1980	Nancy Methvin
1958	Brooks Dutt	1981	Stanley Chism
1959	Brooks Dutt	1982	James Galbraith
1960	Art Napoletano	1983	Lin Hines
1961	Charles Dudley	1984	Elizabeth Flynn
1962	Earl Turner	1985	Dr. Bill Eastman
1963	Waldemar Doyal	1986	Leigh Abell
1964	Inez Doyal	1987	Ralph Phelps
1965	Ken Trulson	1988	Jennifer Erickson-McRae

1966	Karl Koenig	1989	Pat Kenney
1967	Betty Noyes	1990	Chuck Winterhalder
1968	Cliff Bauer	1991	Ernie Zeiter
1969	Ken Trulson	1992	Kevin McConnell
1970	Harold Markman	1993	Glen Douglas
1994	Maryke Hines		
1995	Rod Sager		
1996	Bev Schneir		
1997	Susan Stoddard		
1998	Harris Kluksdahl		
1999	Keith Marsh		
2000	Irene Hightower		
2001	Steve Reed		
2002	John McCormick		
2003	Gail Pierce		
2004	Jane Allen		
2005	Robin Andrew Braunfeld		
2006	Lila Sparks-Daniels		
2007	Tom Crouse		
2008	Beth Schriock		

# CONSTITUTION

## ARTICLE I – NAME

The name of the organization shall be **Marin Photography Club**.

## ARTICLE II - OBJECTIVES

The objectives of this club, a non-profit unincorporated 501(c)(7) association, shall be:

- Association for the enjoyment of photography;
- Advancement in the knowledge and practice of the science and art of photography;
- Contributions to the progress of photography.

## ARTICLE III - MEMBERSHIP

Any person active or interested in the practice of photography is eligible for membership in this club as provided by the ByLaws.

## ARTICLE IV – OFFICERS

1. The elected officers of this club shall be: President, Vice-President, Treasurer, Secretary, Editor, N4C Delegate, Print Chair and Digital Chair.
2. The officers named above, plus the Immediate Past President, shall constitute the Executive Board for the transaction of the routine business of the club.

## ARTICLE V - MEETINGS

1. The club shall hold meetings each month devoted to competition. Other meetings for programs, workshops, and field trips shall be held as announced.
2. An Annual Awards banquet shall be held not later than February at a time and place to be determined by the Executive Board.
3. The Executive Board shall meet at least nine times during the year. All other club members are entitled to attend and participate in debate without vote.
4. The President or the Executive Board may call special meetings of the Club and Executive Board at any time.

## ARTICLE VI – AMENDMENTS

1. This Constitution and appended Bylaws may be amended at any regular meeting by a vote of two-thirds of the members present, provided that:
  - a) Written notice of the contemplated amendment(s), specifying the nature and purpose thereof, shall have been given to the members, and
  - b) One full calendar month shall have elapsed between the date of dispatch of such notice and the date of the meeting.
2. Any three members in good standing may propose amendments.

# BYLAWS

## ARTICLE I - MEMBERSHIP AND DUES

1. There shall be two classes of membership: Active and Honorary. Honorary Memberships may be awarded to recognize the contributions to the club of an outstanding candidate. Honorary members shall not pay dues or have voting privileges.
2. Application for Active membership shall be made on a form provided and shall be accompanied by the appropriate dues, completion of the new member profile, and the waiver of liability form.
3. Annual dues shall be \$80.00 beginning January 2010.
4. Dues shall be payable in advance, on or before January 1. Any member, whose dues are not paid by the first club meeting in February, shall be considered delinquent and ineligible for competition. A member whose dues are not paid by the first club meeting in March shall be dropped from the membership list.

**To conserve money and natural resources, the Marin Photography Club will distribute its newsletter, *The Focal Plane*, electronically to all members able to receive electronic communication.**

## ARTICLE II - CONDUCT OF MEETINGS

1. The order of business of all meetings of the club and of the Executive Board shall be determined by the presiding officer, who shall conduct the business in conformity with customary procedures, such as those prescribed in the Robert's Rules of Order, Revised.
2. A quorum for the transaction of business at a club meeting shall not be less than 25% of the total membership in good standing.
3. A quorum for transaction of business by the Executive Board shall be not less than five of its members.
4. Unless specifically provided otherwise, a majority vote shall decide any matter under consideration.

## ARTICLE III - DUTIES OF OFFICERS

1. The **President** shall preside at all meetings of the club and of the Executive Board, shall appoint all committees and serve as ex-officio member of all committees, shall procure judges for all competitions, and shall perform all other duties pertaining to the office.
2. The **Vice-President** shall assume the duties of the President in case of his/her absence or incapacity, and perform such duties as assigned by the President. The Vice-President will also be responsible for the planning of workshops during the year.
3. The **Treasurer** shall be the custodian of all funds, fiscal records, membership lists and equipment inventory; shall collect dues and issue receipts; therefore

shall pay all bills and shall perform all other duties customarily pertaining to the office.

4. The **Secretary** shall be the custodian of all club records not assigned to another office; shall conduct the correspondence of the club; shall be provided with a duplicate current membership list; shall keep the minutes of the club and of the Executive Board; and shall perform such duties as may be assigned to that office by the Executive Board.
5. The **Immediate Past President** shall serve as Parliamentarian, and as a member of the Budget Committee.
6. The **Editor** shall be responsible for the regular publication and distribution of the Marin Photography Club newsletter, *The Focal Plane*.
7. The **Delegate to N4C** shall represent Marin Photography Club, and must vote in accordance with the wishes of the Board when so directed. The Delegate shall be responsible for transporting winning prints to and from N4C for interclub competition.
8. The **Digital Chair** shall take charge of all digital meetings, competitions, and exhibitions, shall maintain a full and complete record thereof, and shall be responsible for all equipment pertaining to them. He/she shall arrange for transmitting images to N4C. The chair may send a voting delegate to board meetings.
9. The **Chairperson for Prints** shall take charge of all print competitions and exhibitions, shall maintain a full and complete record thereof, and shall be responsible for all equipment pertaining to them. The chair may send a voting delegate to board

#### **ARTICLE IV -NOMINATION, ELECTION AND INSTALLATION OF OFFICERS**

1. On or before the regular meeting in August, a Nomination Committee shall be appointed for the nomination of officers for the coming year. Prior consent to serve must be obtained from all nominated officers. No member elected to the office of President may serve more than two consecutive terms of office.
2. The report of the Nomination Committee shall be made at the regular meeting in October. Following the reading of the report, additional consenting nominations may be made from the floor. Nominations shall be published in the November issue of the club's bulletin.
3. Election of officers for the coming year shall take place at the regular meeting in November, a majority vote being required for election to any office. Secret ballot shall be required in case of a contest for any office.
4. Installation of officers shall take place at the Annual Dinner, with new officers and club committees assuming duties as of March 1.
5. Any vacancies occurring in the Executive Board during the year shall be filled by appointment by the Executive Board.

#### **ARTICLE V – COMMITTEES**

1. The Chairperson of field trips shall schedule and coordinate field trips, using individual trip leaders as appropriate
2. A Budget Committee, including in its membership the Treasurer and Immediate Past President shall meet within two months after the annual election to prepare the budget, which shall be based on the income of the previous year. This budget shall be published in the club bulletin. Should it become necessary during the year to exceed the total budget amount, such excess expenditure shall be submitted to the membership for vote.
3. The President shall appoint such other committees as are needed to carry on the functions of the club such as Membership and Welcome, Refreshments, Auditing, Webmaster and others as needed.

#### **ARTICLE VI - MATTERS NOT COVERED HEREIN**

The Executive Board shall be empowered to take action on any matter that the welfare of the club so indicates. Such action shall be reported to the membership at the next regular meeting.

#### **ARTICLE VII -RULES OF COMPETITION**

The Marin Photography Club will follow the guidelines suggested by N4C in print and digital categories and competition rules. Other rules and competitions not covered by N4C will be determined by the Executive Board and published as part of the club's "Competition Rules and Guidelines."